



**GREENWICH PUBLIC SCHOOL**  
**Partnerships and Opportunity**  
**Excellence and Success**

February 2018

**Parent/Teacher Interviews 2018**  
***Site will be open at 9am Wednesday 28 February 2018***

Dear Parents and Carers,

Term One interviews present an opportunity for you to discuss your child's progress at school through a scheduled interview with your child's class teacher. These interviews will occur in Week 6 commencing Monday 5 March 2018.

The timing of these interviews provides you with early updates on your child's progress academically, emotionally and socially.

Interviews will be of 15 minutes duration. These interviews are optional. The venue for the interviews can be found in a table at the end of this letter.

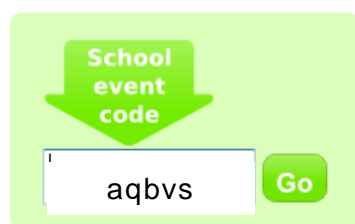
This year we are continuing the use of the online booking system for the Parent Interview sessions. You can book interviews at times that suit you best according to teacher availability. The site will be open from Wednesday 28 February from 9am and will close on Friday 2 March at 2pm. Teachers will be printing out their final interview timetables from 2pm on Friday 2 March. Thank you in advance for your understanding of our timeframe.

We are offering a common time slot across both campuses on Wednesday 7 March from 3.30pm for those parents who have children in different grades to make it easier for you to attend.

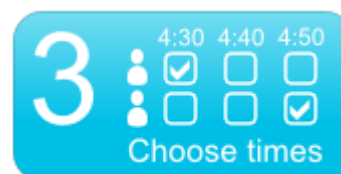
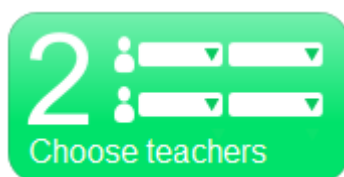
A written Student Progress Report for Semester One will be issued at the end of Term 2. It will cover performance and effort in all Key Learning Areas as well as information about work habits, social development and specialist subjects. Formal interviews will not be scheduled following these reports but should you have any questions regarding your child's report, you are welcome to arrange an appointment with the class teacher.

Booking an interview is easy...

Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions.



Enter the School Event Code – **aqbvs**



When you finish, your interview timetable will be emailed to you automatically – check your junk email folder if do not receive your email immediately. You can return to this site at any time and change your interviews until bookings close.

If you do not have access to a computer, you can ring the school and arrange an interview time over the phone. For interviews please ring:  
Kindergarten and Year 1 – Sharlene: 9436 3731  
Years 2-6 – Christine: 9436 3217

Some tips for your interview:

- Please arrive five minutes early to allow the interviews to run smoothly
- Please keep to your 15 minute time limit as others are waiting for their turn. Should you have further matters to discuss, please arrange another appointment with the class teacher.
- Come prepared with any questions that you might like to ask the teacher

Kind regards

Vicki McKenzie  
Principal

## GREENWICH PUBLIC SCHOOL

### LOCATION OF PARENT / TEACHER INTERVIEWS

<b>Class</b>	<b>Teacher/s</b>	<b>Interview Location</b>
KKM	Mrs Kim Melloy	Classroom
KGH	Ms Gayle Hernandez	Classroom
KNH	Mrs Nicola Hesford	Classroom
KAK	Ms Angela Kiehne	Classroom
K/1AP	Ms Anna Parrella	Classroom
1JM	Miss Jemima Morse	Classroom
1SL	Ms Stephanie Lewington	Classroom
1LV	Ms Loulou Virgona	Classroom
2KM	Ms Katie Moore	Classroom
2MB	Mrs Shauna McStraw/Ms Alison Beckett	Classroom
2ML	Mr Marshall Law	Classroom
3/4AF	Miss Annabelle Forrest	Classroom
3/4KJ	Ms Kristy Johnson	Classroom
3/4ML	Mrs Michelle Braude/Mrs Laura Stephenson	Classroom
3/4TH	Mrs Emily Tamborini/Mrs Kate Hallam	Classroom
3/4RRJ	Mrs Rebecca Radovanic	Classroom
5/6AR	Ms Amelia Rutherford	Classroom
5/6JN	Ms Justina Ngo	Classroom
5/6KB	Ms Kirsty Baker	Classroom
5/6SH	Miss Siobhan Harburg	Classroom

All interviews on Wednesday afternoon will be held in the teacher's classroom.